

## Parking Operations Fund

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This fund has been established to identify the actual revenues and expenses that result from the operation and maintenance of those parking lots located on State Property at the Darien and Noroton Heights Railroad Stations as well as the Mechanic Street Parking Area. All operating and capital expenses that the Town incurs to support these services will be charged to this fund.

[Click here to explore historical revenues for this fund](#)

[Click here to explore historical expenditures for this fund](#)

### Accomplishments 2020-2021

- Participated in DOT Meetings (30% & 60%) for the Darien RR Station Platform and Elevator Replacement Project.
- Designed/Laid-out installation of the sidewalks within the south side parking lot of the NHRR Station to connect the platforms to Ledge Road and Hollow Tree Ridge Road.
- Met with the DOT regarding a new station at Noroton Heights using the Feasibility Study as our guide.
- Managed the stations in midst of the pandemic, which resulted in less use by commuters.

### Accomplishments/Objectives 2021-2022

- Participated in DOT Meeting (90% Design) for the Darien RR Station Platform and Elevator Replacement Project.
- Painted interior of the Darien RR Station and refinished floor.
- Obtain approval from the DOT for drainage improvements at the NHRR Station north side parking lot.
- Provide upgrade to LPR for Parking Enforcement vehicle.
- Obtain approval of installation of the sidewalks within the south side parking lot of the NHRR Station to connect the platforms to Ledge Road and Hollow Tree Ridge Road.
- Begin planning the sidewalk additions to the north side parking lot and Heights Road from the Depot entrance to Noroton Avenue.
- Manage the lots to maximize any opportunities for revenue in light of less use by commuters
- Review options for new permit and enforcement software.

### Objectives 2022-2023

- Bid and install drainage improvements at the NHRR Station north side parking lot.
- Install sidewalk on Heights Road from the Depot entrance to Noroton Avenue.

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- Pave Noroton Heights south parking lot.
- Install sidewalks within the south side parking lot of the NHRR Station to connect the platforms to Ledge Road and Hollow Tree Ridge Road
- Implement integrated permit and enforcement software.
- Bid and install drainage in the NHRR Station north side lot.
- Install sidewalks within the south side lot for commuter safety.

### Five Year Outlook

The decrease in use of the parking facilities continued in FY 22, though parking levels have picked up some. While optimistic that FY2022-23 will see a return of more commuters to the parking lots, plans are being made assuming levels will remain off. The Public Works Department is optimistic that an overall operation and management funding change due to the possibility of a new train station, pedestrian overpass and parking lot redesign at the NHRR Station that is contiguous with the Heights development projects, will eventually take place. This vision is still moving forward and improvements to the station, the parking lots and adjacent properties will be a critical piece to the redevelopment of the Heights Area. The possible upgrades to the onsite drainage will also play a role in the improvements needed in the Heights Road. The Darien Station will see new elevators installed as part of the Darien RR Station platform project. The removal of the antiquated cable elevator system designed for interior use and the installation of hydraulic lift system elevators which are made for this environment will provide a much needed upgrade and will be part of the Darien RR Station platform project. Parking Enforcement is expected to see an upgrade to its enforcement system and equipment as enforcement and permits are better integrated to eliminate the hanging permits, address scofflaw vehicles and upgrade the license plate reader. Also as part of this new program there will be the ability to electronically chalk the hourly parked vehicles in the downtown area. This system will allow for better tracking of the time that the vehicle is actually there more efficiently.

## Parking Operations Fund

	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted Budget	2021-22 Revised Budget	2022-23 Proposed
<b>Revenues</b>						
Charges For Services	945,855	758,361	354,649	710,390	710,390	630,000
Fines & Forfeits	141,259	98,857	28,981	106,275	106,275	72,400
Miscellaneous	7,850	4,700	-	8,000	8,000	8,000
<b>Total</b>	<b>1,094,964</b>	<b>861,918</b>	<b>383,631</b>	<b>824,665</b>	<b>824,665</b>	<b>710,400</b>

	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted Budget	2021-22 Revised Budget	2022-23 Proposed
<b>Expenditures</b>						
Contractual Services	417,689	370,887	355,254	448,980	448,980	402,547
Transfers	382,953	899,529	400,000	178,632	178,632	146,260
Personnel	169,972	176,472	174,223	178,822	180,645	146,670
Materials & Supplies	11,277	11,800	12,391	11,500	11,500	13,000
Contingency	-	-	-	6,731	4,908	1,923
<b>Total</b>	<b>981,891</b>	<b>1,458,688</b>	<b>941,867</b>	<b>824,665</b>	<b>824,665</b>	<b>710,400</b>

	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023 Proposed	
	# of positions	FTE's	# of positions	FTE's	# of positions	FTE's	# of positions	FTE's	# of positions	FTE's
<b>Staffing</b>										
Administrative/Clerical	1	0.64	1	0.64	1	0.64	1	0.64	1	0.64
Parking Operations	2	1.50	2	1.50	2	1.50	2	1.50	1	0.50
Building/Equipment Maintenance	5	0.50	5	0.50	5	0.50	5	0.50	5	0.50
<b>Total</b>	<b>8</b>	<b>2.64</b>	<b>8</b>	<b>2.64</b>	<b>8</b>	<b>2.64</b>	<b>8</b>	<b>2.64</b>	<b>7</b>	<b>1.64</b>

## Parking Operations Fund

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Estimate of total personnel costs based on FY2023 wages and benefits package. Medical and dental expenses are allocated based on number of benefit eligible positions. Only salaries are budgeted in the department. All other personnel costs are budgeted in Employee Benefits.

Base Wages	146,192
Medical & Dental	59,566
FICA	11,184
Other	1,082
Pension	14,562
Total	<u>\$232,586</u>

<b>Performance Measures</b>	<b>Actual 2017-2018</b>	<b>Actual 2018-2019</b>	<b>Actual 2019-2020</b>	<b>Actual 2020-2021</b>	<b>Projected 2021-2022</b>	<b>Projected 2022-2023</b>
Parking tickets issued	4,450	4,425	2,730	650	3,000	1,500
Maintenance & enforcement cost per parking space	\$168	\$177	\$183	\$191	\$200	\$210